



ST. JOHN THE BAPTIST
CATHOLIC SCHOOL | LONGMONT, CO

350 EMERY STREET
LONGMONT, CO 80501
303.776.8760

Dear Prospective Preschool Family,

We are pleased that you are considering St. John the Baptist Catholic Preschool for your child. We hold strong to our commitment to teach and nurture the whole child - the spiritual, intellectual, social, and physical. We value the individual and encourage growth and independence while promoting lifelong stewardship.

Through an integrated curriculum based on the gospel values of Jesus Christ, we seek to develop the full potential of each child as an accountable, respectful, and engaged disciple of Christ. Our curriculum follows the Archdiocese of Denver school program which takes a hands-on approach to learning. Children will take part in daily prayer experiences as they foster a Christian life and are led to appreciate God's goodness.

Our dedicated teachers work throughout the year to complete many trainings and workshops to guide them in providing a caring, friendly, and nurturing environment in which all students are successful.

Our preschool program is fully licensed by the State of Colorado and rated a "level 2" by the *Colorado Shines* - a statewide rating system that evaluates how each organization works to (1) support children's health and safety, (2) ensure early childhood professionals are well-trained and effective, (3) provide a supportive learning environment that teaches children new skills, (4) help parents become partners in their child's learning, and (5) demonstrate strong leadership and business practices.

Along with classroom instruction, our preschool students participate in field trips during the school year that complement instruction in the classroom. We also have special celebrations throughout the year which include an All Saints Day celebration, a Family Thanksgiving Feast, a Christmas Concert, and Easter activities. Parents are invited into the classroom as monthly volunteers and for special events such as Mom and Muffins, Fathers' French toast, and our year-end Family Fun Day. Our program highly values the home-school partnership. Together we will nurture your child's natural love for learning and prepare them to live their dreams and fulfill their potential.

Thank you for considering St. John the Baptist Catholic Preschool to begin your child's school journey. We are excited to welcome our "Littlest Vikings" to our SJB community. If you have any questions or concerns, please contact me at kareng@johnthebaptist.org or 303-776-8760, ext. 404. May God Bless you and your family!

Many Blessings,

Karen Gorman
Preschool Director



2019-2020 Academic Year

Welcome! We are happy that you are considering a partnership with St. John the Baptist Catholic School for your child's education. Our mission states: "We seek to assist parents in forming their children in moral and academic excellence. In developing the talents of every student to the fullest, we seek to evangelize and serve the wider community in the name of the Gospel." We are proud that we have faithfully lived that mission continuously since 1922. In that year, members of the Sisters of St. Francis arrived and the life-long foundation of faith in God, top-notch excellence in academics, and service to others as a way of life began in the form of our school.

A Catholic education encompasses the whole child – spiritually, socially, emotionally, physically, and intellectually. By means of our partnership with you, St. John the Baptist Catholic School strives to support your entire family. As Pope John Paul II said, "As the family goes, so goes the nation and so goes the whole world in which we live."

Without a doubt, Catholic education is a sacrifice for families who choose it for their children. In these times, it is a "counter-cultural" decision to skip going out for a meal or driving a car for a year or two longer to provide a Catholic education for your children; however, we are certain that the rewards will exceed those small adjustments. We keep tuition as affordable as possible to help aid you with the lifelong gift you will be providing for your child in the form of a Catholic education.

Above all, Christ is at the center of all we do here, and we invite you to join our school family as we strive to build God's Kingdom with "living stones." Please call us today at 303-776-8760 with your questions or to schedule a tour.

Blessings,

Kemmerly Hill
Principal

Fr. Humberto Márquez
Pastor

St. John the Baptist Catholic School

PRESCHOOL AND PRE-K REGISTRATION

2019-2020

Today's Date _____

Non-Refundable Registration Fee per Child \$175.00 per child

Please mark appropriate class

<u>PRESCHOOL - 3-year old classes</u>		<u>PRE-K - 4-5 year old classes</u>	
_____ Tuesday/Thursday	\$2,185.00	<i>Morning Friends</i>	
_____ 2 Mornings		_____ Monday/Wednesday/Friday 8:00 - 12:00	\$3,090.00
_____ 8:00 - 11:00		_____ Monday - Friday 8:00 - 12:00	\$3,890.00
_____ Monday/Wednesday/Friday	\$2,680.00	<i>All Day Friends</i>	
_____ 3 Mornings		_____ Monday/Wednesday/Friday 8:00 - 3:00	\$4,120.00
_____ 8:00 - 11:00		_____ Monday - Friday 8:00 - 3:00	\$4,995.00

SECTION 1: PARENTS

FATHER INFORMATION

_____	_____	_____
Father First Name	Last Name	Cell Number
_____	_____	_____
Home Address	City	Zip Code
_____	_____	_____
E-mail Address	Place of Employment	Work phone
_____	_____	_____
Religion	Parish	St. John ID or Faith Direct#

MOTHER INFORMATION

_____	_____	_____
Mother First Name	Last Name	Cell Number
_____	_____	_____
Home Address	City	Zip Code
_____	_____	_____
E-mail Address	Place of Employment	Work phone
_____	_____	_____
Religion	Parish	St. John ID or Faith Direct#

Closest public school in your district

How did you find about St. John Preschool

SECTION 2: STUDENT

STUDENT INFORMATION

Ethnic Codes
 A = Native American/Alaskan
 B = Black or African American
 M = Multiracial
 O = Asian
 P = Native Hawaiian/Pacific Islander
 W = Caucasian

Yes or No

Child's First Name Last Name Latino/Hispanic? Ethnic Code

Home Address City Zip Code

Child's Birthdate (month, day, year) Child's Gender

Religion School your child will attend after St. John's Preschool

Child living with: Both Parents Mother Father

SIBLINGS

Name	Date of Birth

Signature of this agreement indicates understanding that this is a binding financial agreement. This contract is effective June 1, 2019. After this date, 30 days written notice is required to withdraw from this contract. I understand the application fee is non-refundable.

Parent's signature	Date
Preschool Director	Date
Principal's signature	Date
Pastor's signature	Date
Business Manager's signature	Date

Preschool Record Checklist

- | | |
|--|---|
| <ul style="list-style-type: none"> * _____ Registration Fee * _____ FACTS – Tuition Checklist * _____ Baptism Certificate * _____ Current Health Record * _____ Tour with Preschool Director (new families) | <ul style="list-style-type: none"> * _____ Registration Form * _____ Birth Certificate * _____ Current Immunization * _____ Photo Release |
|--|---|



SECTION 3 - PAYMENT WITH FACTS Tuition Management

This Registration and Tuition Contract asks you to select your payment option. Having all families enrolled with FACTS provides accuracy and timely accounting to best serve our school families. FACTS allow a one-time tuition payment, made by July 1, 2019 and to be exempt from any processing fees. A FACTS Tuition Management account must be set up for every family, even if you are paying in full with one payment. The materials enclosed with this Registration Packet give more details. If you already have a FACTS account, you do not need to set up another account. We will enter the new school year information, and you will receive an e-mail confirmation that your new payments are ready for the next school year. All FACTS agreements must be in place by June 1, 2019, or there will be a \$75.00 late fee.



Questions regarding FACTS Management Company may be directed to Karla Morris in our school office by calling 303-776-8760, or e-mailing karlam@johnthebaptist.org.

This part of our School Registration and Tuition Contract and must be returned to our school office. With either a check mark or your initials, please indicate that you have read and understand the programs and policies in effect at St. John the Baptist Catholic School. Thank you for entrusting us with your child's Catholic education!

_____ All tuition payments must be set up with the FACTS Tuition Management by June 1, 2019.

_____ If you are not yet enrolled with FACTS, please select your tuition payment plan by visiting <https://online.factsmgt.com/signin/3D2CC>.

_____ A \$75.00 late fee will be charged to any account not set up by June 1, 2019.

_____ Returning families with a FACTS plan already in place do not need to re-enroll.

_____ Delinquent Payments/Accounts

- A family with a delinquent account will be denied application for the next school year until the account has been paid in full.
- If a family with a child in the 8th grade has a delinquent tuition account, the tuition account must be paid in full by May 1, 2020, or the child will be denied participation in graduation activities.
- If a family has any past due accounts owed to the school or if all required fees are not paid, the child(ren)'s name will not be placed on a class list at the beginning of the school year.
- St. John the Baptist Catholic School reserves the right to send a delinquent account to a collection agency for the payment at the parents' expense. A family whose account has been sent to a collection agency may not enroll at the school until all accounts are current.

SECTION 4 - SCRIP Program

Our Registration and Tuition Contract explains our SCRIP program. Purchasing SCRIP is a successful way of providing an ongoing stream of revenue for our school, *but has virtually no impact on your budget*. Our St. John's SCRIP program offers gift cards to a variety of grocery stores, restaurants, and retailers. Each merchant pays St. John's a percentage from the gift cards purchased.

We ask each family to purchase \$2,000 in scrip from June 1, 2019, to May 31, 2020, which averages \$200 per month. If you are delinquent at the end of the 1st semester your account will be assessed \$400. Please call our school office at 303-776-8760 if you have any questions regarding this program.

In contrast to event driven funding, all it takes for you to raise funds for St. John's is to acquire SCRIP for your purchases. If you do not wish to participate in our SCRIP program, you may opt out of the program by paying a \$400 SCRIP Assessment Fee.

_____ We will participate in the SCRIP program and buy a total of \$2,000 of SCRIP.

_____ We do not wish to participate in the SCRIP program and will pay a \$400 SCRIP Assessment Fee.

SECTION 5 - FAITH DIRECT

We require that each family use a Faith Direct account to tithe. There is a Faith Direct Enrollment Form included in this packet. Faith Direct allows our families to contribute to our parish in a verifiable method on a weekly or monthly basis.

All St. John the Baptist School families are expected to do the following:

- Demonstrate regular and consistent participation in Sunday Mass throughout the year.
- Participate in parish life (activities, ministries, organizations, workshops, and individual sharing of time and talent).
- Make verifiable contributions through Faith Direct.



Electronic Giving via Faith Direct

Faith Direct is the innovative solution that allows you to support our parish using electronic funds transfer from either a bank account (checking or savings) or credit/debit card just as you may do now with your other expenses.

Steps to access Faith Direct and begin your electronic giving:

1. Access the Faith Direct website www.faithdirect.net.
2. Select the 'Give Now' button.
3. Enter SJB's code CO509.
4. Create your account by completing the requested information.
5. Once your account is created, you can chose to donate to the general Parish Offertory Fund, any one of our special funds, or the School Operations Fund.



Questions regarding Faith Direct may be directed to Karla Morris in our school office by calling 303-776-8760, or e-mailing karlam@johnthebaptist.org.

Subject: Statement of Non-discrimination by Archdiocesan Schools

Assurance Statement of Compliance with the Purposes of Title IX Education Act

The Catholic schools of the Archdiocese of Denver, under the jurisdiction of Archbishop Samuel J. Aquila, S.T.L. and at the direction of the Superintendent, attest that none of the Catholic schools discriminates on the basis of sex in its admission policies, treatment of students, or its employment practices.

Notice of Student Non-Discrimination Policy:

The Catholic schools of the Archdiocese of Denver, under the jurisdiction of Archbishop Samuel J. Aquila, S.T.L. and at the direction of the Superintendent, state that all of their Catholic schools admit students of any race, color, national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the schools. Furthermore, Archdiocesan schools admit handicapped students in accord with the policy on Admissions, 4.2.1. These schools do not discriminate on the basis of race, age, handicap, color, national or ethnic origin in the administration of their educational policies, employment practices, scholarship and loan program or athletic or other school administered programs.

To see additional St. John's School and Denver Archdiocesan policies, please peruse our Student Handbook under POLICIES at school.johnthebaptist.org.

We encourage you to save these documents as a resource for future reference.



SECTION 6: MEDIA POLICY

Before the use of name, likeness, whether in still, motion pictures, audio or video tape, photograph and/or other reproduction of a student, including voice and features with or without name of student for any promotional purposes involving the Archdiocese of Denver or St. John the Baptist Catholic School and/or Parish, news or feature stories in any media or other purpose whatsoever, written permission for publication of this information must be secured from parents on an annual basis. This permission shall be kept on file for the length of the time the student is at the school (Appendix J, Sample Photographic and Interview Release).

Family name: _____

Please complete Parts 1, 2, and 3 by responding either “yes” or “no” to each. Then sign at the bottom to verify and return this document to our school office with your Registration and Tuition Contract. Thank you for your cooperation.

Part One:

This is to certify that I give my permission for my son/daughter to be photographed or videotaped by representatives of St. John the Baptist Catholic School and for the photos and/or videotapes to be used in St. John the Baptist publications, displays, or news releases.

Please check one response: YES NO

Part Two:

St. John the Baptist Catholic School has its own website (school.johnthebaptist.org) and other social media sites including Instagram, Facebook and Twitter (links may be found on our website) in which information about the good news of our school is dispersed. Photos, videos, and student work are occasionally used, but the students involved are not identified by name.

I hereby agree to the use of my child’s photo, video, and/or work as long as he or she is not identified by name. If my child is to be identified by more than just first name on the website, I understand that I will be asked to give explicit permission for this to be done on a case by case basis.

Please check one response: ____ YES ____ NO

Part Three:

St. John the Baptist Catholic School publishes names of students who are, for example, honor students, First Communicants, Confirmandi, on a sports team, or graduates. Names are entered into our school newsletter and/or church bulletin. If photos accompany the news, students are not directly identified unless we have express permission from the parent.

I hereby agree to the use of my child’s name if he or she is not identified in an accompanying photo.

Please check one response: ____ YES ____ NO

Signature of parent: _____

ENROLLMENT FORM



St. John the Baptist Catholic Church
323 Collyer Street
Longmont, CO 80501

To enroll online, use code
below or scan here: →

A3

CO509



Faith Direct · Attention: Enrollment · 601 S. Washington St. · Alexandria, VA 22314 · 1-866-507-8757 {toll free} · www.faithdirect.net

Process my gifts on the: 4th or 15th of the month (please check only one box)

Monthly Offertory Gift: \$ _____

You may also choose to give to the following second and special collections.
The amount indicated will be debited in the month listed as part of the regular monthly transaction.

RECURRING MONTHLY COLLECTIONS	AMOUNT	MONTH	SPECIAL ANNUAL COLLECTIONS	AMOUNT	MONTH
<input type="checkbox"/> Renew and Reserve	\$ _____	Monthly	<input type="checkbox"/> Solemnity of Mary	\$ _____	January
<input type="checkbox"/> Outreach/Food Bank	\$ _____	Monthly	<input type="checkbox"/> Ash Wednesday	\$ _____	February
<input type="checkbox"/> School Operations Fund	\$ _____	Monthly	<input type="checkbox"/> Holy Thursday	\$ _____	March
<input type="checkbox"/> School Tuition Assistance	\$ _____	Monthly	<input type="checkbox"/> Good Friday/Holy Land	\$ _____	March
<input type="checkbox"/> School Endowment Fund	\$ _____	Monthly	<input type="checkbox"/> Easter Sunday (In addition to regular Sunday gift)	\$ _____	April
<input type="checkbox"/> Altar Flowers	\$ _____	Monthly	<input type="checkbox"/> Assumption	\$ _____	August
			<input type="checkbox"/> All Saints	\$ _____	November
			<input type="checkbox"/> Immaculate Conception	\$ _____	December
			<input type="checkbox"/> Christmas	\$ _____	December

I would like to enroll in the Faith Direct program. I understand that my **total** monthly contribution amount will be transferred directly from my bank account or credit/debit card as stated above, a record of my gifts will appear on my bank or card statement, and my transfers will begin next month. I understand that I can increase, decrease or suspend my giving by contacting Faith Direct toll free at 1-866-507-8757. {All gifts provided to your Church originating as Automated Clearing House transactions comply with U.S. law.}

Signature: X Date: _____

Name(s): (please print) _____
Street Address: _____
City/State/Zip Code: _____
Telephone: _____ E-mail: _____

Church Envelope #: _____

- Name as I/we would like it to appear on Offertory Cards: _____
- I do not wish to receive Offertory Cards to place in the collection basket as a sign of my electronic giving.

If you choose to enroll by mail, you can contact Faith Direct at 1-866-507-8757 {toll-free} to set up online access to your account.

For Bank Account Debit: Please return this completed form and a voided check to Faith Direct Enrollment.

For Credit/Debit Card: Please complete the following: VISA MasterCard American Express Discover

Credit/Debit Card #: _____ Expiration Date: _____

If you have any questions about the Faith Direct program, please contact us at 1-866-507-8757 {toll free} or info@faithdirect.net.

It's Easy to Manage Your Tuition with FACTS.



Payment Plans for Every Kind of Life

FACTS Management is the nation's leading tuition payment plan provider for private and faith-based schools. We're honored to serve more than 6,500 schools nationwide—including yours.

How We Help Families

FACTS allow families to budget their tuition, making private school much more accessible and affordable. Our process is simple, convenient, and secure.

To get started: Visit your school's website, click the FACTS link or go to: <https://online.factsmgt.com/signin/3D2CC> to create a customer profile, and set up a payment plan.

Frequently Asked Questions

Q. Is my information secure?

A. Yes. Your personal information, including payment information, is protected with the highest security standards in the industry.

Q. When will my payments be due?

A. Your payment schedule is set by your school, and your financial institution will decide the time of day your payments are processed.

Q. What happens when my payment falls on a weekend or a holiday?

A. Your payment will be processed on the next business day.

Q. What happens if a payment is returned?

A. Returned payments may be subject to a FACTS returned payment fee; watch for a returned payment notice for additional information.

Q. Who should I call if I have questions or concerns about my payment plan?

A. FACTS is available 24/7 at 866.441.4637.

Customer Care Representatives are available to assist you at 866.441.4637.

To learn more, visit us at: online.factsmgt.com



Letters of Recommendations



To Potential SJB Preschool Families-

We have been with SJB preschool since our oldest child began the program in 2011. And now, we are experiencing our youngest child making his own memories in the same classrooms.

We chose SJB because of the small class size, community, faith and connection we received as new parents embarking on this new journey with our first-born. And by proof of sending all three of our children through their preschool program, we have been more than satisfied with our experiences.

The SJB staff always made it their personal goal to give our children the best tools to begin their learning: socially, mentally, physically and spiritually. They always maintained a strong line of communication with us as to what our child was learning, how they interacted with their peers and their goals for the future.

If concerns arose, they were discussed in a proactive manner. And when goals were achieved, they were addressed with admiration and appreciation for the team effort it takes to engage a child in their education journey.

Our children have formed a life-long bond with this staff. That is how much they are adored and loved.

Mark and Meg Ward

To Potential SJB Preschool Families-

My girls started at SJB when they were both 3 years old. My older daughter, Kylee attended the SJB preschool for three years and my younger daughter Cassidy attended preschool for two years and are now in the 4th and 1st grade at SJB.

I cannot tell you how much it meant to have our girls introduced to a Catholic education and such a caring and diligent team of teachers at such a young age. The team of teachers at SJB is absolutely second to none. They treat the children as if they are their own and accommodate to every child's way of learning.

The teachers were absolutely amazing at making the transition from home to school and in no time my girls would run right through the gate at preschool excited for the day to start.

SJB preschool teachers did a great job preparing my girls educationally, spiritually, and emotionally for elementary school. We are forever grateful to the awesome care and environment the SJB preschool provided our girls.

Brad & Kristy Schlepp



To Potential SJB Preschool Families-

We have been involved in the Saint John the Baptist community since 1999 and have been blessed to send six of our children through the SJB preschool (most recently during the 2016 – 2017 school year).

The SJB preschool has always offered them a nurturing and loving Catholic environment that helped prepare them for kindergarten and beyond. Our kids always felt immediately at home. In the early days of starting school, instead of crying when we dropped off, there were usually tears that the day was over and they had to go back home. They loved all of their teachers, friends, and activities.

The special events like “Fathers and French-toast” and “Moms and muffins” gave us a glimpse to the joy that they experienced in the classroom. As they would share with us their responsibilities (e.g. calendar) and favorite learning stations, it was clear that this environment stimulated their growth. With prayers and lessons, the exposure to the Catholic faith was present each day.

All of them thoroughly enjoyed their days at the SJB preschool. We are so thankful for the years of faith, love, and support that you have offered our family.

In Christ,
Heath and Kathleen Hill

To Potential SJB Preschool Families-

Since moving to Longmont five years ago, St. John's preschool has been a huge part of our lives. SJB exemplifies Luke 18:16, "Let the children come to me: do not prevent them, for the kingdom of God belongs to such as these."

On our preschool tour, we asked how the religious curriculum was taught. They explained that the faith is simply a part of each activity of the day. We saw this to be true in so many ways. The teachers are unfailingly warm and welcoming.

I am always moved by how well the teachers perceived each of our daughter's temperaments and connected with them accordingly, encouraging their strengths and helping them with their struggles.

We look forward to each Thanksgiving family feast, Christmas program, Moms and Muffins, and Fathers and French toast - to see our kids' personalities shining in an environment they love. We are looking forward to sending our son to preschool at SJB soon, where we know he will be treated as a child of God.

Sincerely,
Charlie, Amy, Audrey, Ruth, and Sam Bartel



To Potential SJB Preschool Families-

All three of our children have attended the Preschool program at St. John the Baptist School. The preschool staffs have created a nurturing and stimulating environment for the kids.

Our children have continued on to the SJB Elementary School and transitioned effortlessly. The Preschool program played a major part in preparing them for that smooth transition. The SJB community is a caring and welcoming group – no one is a stranger!

We love St. John the Baptist School!

---Evan and Tara Prast

Dear Prospective Parent,

We have sent three children to preschool and pre-kindergarten at St. John the Baptist Preschool. They have all had unique personalities, different learning styles, and varying skill levels when they started, but all have thrived under the care they received from the teachers at SJB.

We love how the staff cares for each child, guiding them as they learn, providing opportunities for them to grow, and teaching them the faith as they teach ABCs. Our children are not only well-prepared for Kindergarten, but they also learn important social skills and how to problem-solve.

They learn through play, through art, through stories, and through instruction from the experienced teachers and staff. We have had an overwhelmingly positive experience at SJB and highly recommend this preschool!

God bless,
Mike and Jessica Landers
